



Mississippi National Guard



State Education Assistance Program (SEAP)

Mississippi National Guard and Mississippi Air National Guard Information and Instructions

The Mississippi Army National Guard (MSNG) Education Services Office strives to provide first-class customer service and essential administrative support to ensure Service Members (SMs) have access and opportunities for full utilization of military education benefits.

SEAP is a general scholarship for MSNG SMs attending accredited institutions of higher learning within the State of Mississippi for Undergraduate Studies. Once a student has achieved an undergraduate degree, utilizes \$45,000, or has reached ten (10) years from initial SEAP usage date, SEAP can no longer be utilized. All funds are subject to availability of the appropriations from the State Legislature.

This guide is to help students and educational institutions to navigate the SEAP website www.MSNGSEAP.education for information and to apply by submitting a SEAP application **through the SEAP portal** <https://msgseap.education/>

SEAP Funds Eligibility Requirements

<https://msgseap.education/eligibility-what-you-get/>

SM completed Basic Training or joined the Reserve Officer Training Corps (ROTC) Simultaneous Membership Program (SMP). The following Warrant Officer and Officer Grades are eligible for SEAP:

- Warrant Officers: WO1-CW4.
- Officers: O1-O4.

Legal registered voter in the State of Mississippi.

To apply visit the Mississippi Voter Registration website to apply online, once received, upload it.

<https://www.sos.ms.gov/elections-voting/voter-registration-information>

Maintain a 2.0 Semester GPA (not overall) for Previous Semester's SEAP funded courses.

Upload your previous semester/terms grades into the My Document area in MSNG SEAP portal from your MyBanner account.

<https://mybanner.msstate.edu/BannerExtensibility/customPage/page/msuStudentClassSchedule>

Enrolled at an accredited Mississippi College

Actively serving in good standing (not flagged) and serving through the end of the semester.

SMs must complete SEAP funded courses prior to ExpirationTermofService(ETS)/MandatoryRemovalDate (MRD).

Mississippi State University and Mississippi National Guard SEAP funding Information

Approved Service Members utilizing The Montgomery GI Bill® - Selected Reserves Chapter 1606 benefits are authorized SEAP funding in the amount of \$5000 for 12-19 hours \$2500 for 06-11 hours per semester.

Semester SEAP funding is up to \$5000.00, and the student is responsible for the remainder of their bill

- Per Fall and Spring SEAP funds are **\$5000.00 for FT (12 hrs) or PT (6-11 hrs) is \$2500.00** for online or campus classes
- Approved SEAP list from is sent from MSNG to Account Services each Friday after application deadline
- From that MSNG list an anticipated payment will appear on the student's account until funding is received by MSU
- Actual SEAP Funding is received/credited to the students account approximately **45-60 days** after class start date
- **Until the actual funds arrive at MSU refund cannot be released unless the student is at a 0 balance**

Approved Service Members utilizing Post 9-11 Chapter 33 GI Bill® benefits are authorized SEAP funding in the amount of \$2,500 for 12-19 hours \$1,250 for 06-11 hours per semester.

Semester SEAP funding is up to \$2500.00, and the student is responsible for the remainder of their bill

- Per Fall and Spring SEAP funds are **\$2500.00 for FT (12 hrs) or PT (6-11 hrs) is \$1250.00** for online or campus classes
- Approved SEAP list from is sent from MSNG to MSU Account Services each Friday after application deadline
- From that MSNG list an anticipated payment will appear on the student's account until funding is received by MSU
- Actual SEAP Funding is received/credited to the students account approximately **45-60 days** after class start date
- **Until the actual funds arrive at MSU refund cannot be released unless the student is at a 0 balance**

Call 601.313.6300 if you have any questions concerning the SEAP or the application process.

Call 662.325.6719 for any questions concerning how SEAP funding and Mississippi State University work together.

SEAP Application Instructions

Step 1 - Agreement

Each time you access the SEAP website you are asked to agree to all the terms and conditions related to using the service. Only by accepting these will you be able to gain access to the rest of the site.



Military Department of Mississippi
Mississippi National Guard
State Education Assistance Program (SEAP)



You are accessing a United States Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, Communications Security (COMSEC) monitoring, network operations and defense, Personnel Misconduct (PM), Law Enforcement (LE), and Counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

I AGREE TO THE TERMS OF THE USER AGREEMENT

Step 2 - SEAP Navigation

After accepting the SEAP agreement, you are taken to this page which gives you a basic overview of the department and buttons to access different options.



Military Department of Mississippi
Mississippi National Guard
State Education Assistance Program (SEAP)

[REGISTER](#) [LOGIN / ENTER SITE](#) [FAQ's](#) [ELIGIBILITY & WHAT YOU GET](#) [CONTACT SEAP](#)

Education Services Office Mission Statement:

The Mississippi Army National Guard (MSG) Education Services Office strives to provide first-class customer service and essential administrative support to ensure Service Members (SMs) have access and opportunities for full utilization of military education benefits in the pursuit of continued personal, professional, vocational, career, and/or higher education goals that strengthen readiness / resiliency and improve the quality of life for SMs and their families.

SEAP Overview:

SEAP is a general scholarship for MSG SMs attending accredited institutions of higher learning within the State of Mississippi for Undergraduate Studies and Career and Technical training. This program is up to an undergraduate degree. Once a SM achieves an undergraduate degree, utilizes \$45,000, or has reached ten (10) years from initial SEAP usage date, SEAP can no longer be utilized. All funds are subject to availability of the appropriations from the State Legislature.



[f](#) Mississippi National Guard Education and Incentives Office [@msg_education](#) [@msg_education](#)

Step 2 - SEAP Navigation *cont.*

Navigation Options:

1. **REGISTER** - this button will take you to a screen to register as a student or educational establishment.
2. **LOGIN/ENTER SITE** - this button will take you to a screen to login. If are not registered, you will not be able to login. If you are not currently logged in you will be prompted to do so. If you are logged in you will be taken to your account.
3. **FAQ's**- access to these FAQ's and Instructions.
4. **ELIGIBILITY&WHATYOUGET**- accessto information about SEAP and if you are eligible to apply.
5. **CONTACTSEAP**-contact information and interactive form if you have any questions about the program.

REGISTER

LOGIN / ENTER SITE

FAQ's

ELIGIBILITY & WHAT YOU GET

CONTACT SEAP

Step 3 - Registration

Register as a Student

1. **REGISTERASASTUDENT** - opens a popup window with a registration form.
2. All fields are required. These include, Username, First Name, Last Name, Email address, Password with Confirmation, Date of Birth, SSN, Sex, Date of Enlistment. Account type is automatically entered for you. Once you have entered all information click on the REGISTER button.
3. Passwords must be at least one lowercase letter, one uppercase letter and a number.
4. You will automatically be taken to the My Documents page, where you need to upload your previous college transcripts. Also, new applicants MUST upload their Mississippi's Voters Registration Card. Instructions at Step 5. To register to vote visit <https://www.sos.ms.gov/voter-id/how-to-get>
5. FAQ's - access to these FAQ's and Instructions.
6. **ELIGIBILITY CRITERIA & WHAT YOU GET** - Takes you to a page to view criteria you must meet as a student and what SEAP offers students.
7. **SCHOOLS&COLLEGES**-Takes you to a page with information about current schools and colleges available as part of the SEAP program.

Step 4 - Student Portal

Navigation Options:

1. **YOUR ACCOUNT / MY DASHBOARD** - access your profile information, edit your photo, cover image, change password and privacy settings. You can also access any notifications and applications that you have previously submitted to the SEAP Program.
2. **MY DOCUMENTS** - when you initially register, you are automatically taken to this page. It is also available via the student portal. Instructions on loading documents in Step 5.
3. **MY PRIVATE MESSAGES** - access messages sent between yourself, education establishments & SEAP administration.
4. **MY APPLICATIONS** - access to all of your SEAP applications, accepted, denied and pending. Instructions for SEAP applications navigation in Step 6 about SEAP.
5. **ELIGIBILITY CRITERIA AND WHAT DO I GET** - pop up windows detailing information.
6. **SCHOOLS & COLLEGES** - View schools, colleges, universities, vocational/technical schools available in the SEAP program

The screenshot shows the SEAP Student Portal interface. At the top, a dark blue header contains the text "Hello Alyson Student Portal". Below this, the user's profile is shown with a circular profile picture of Alyson Stasek and her name. To the right of the profile are several navigation buttons: MY DASHBOARD, MY DOCUMENTS, MY PRIVATE MESSAGES, MY APPLICATIONS, APPLICATION FORMS, ELIGIBILITY CRITERIA, WHAT DO I GET?, and SCHOOLS & COLLEGES. On the left side, there are buttons for "Your account", "Logout", "RESET PASSWORD", and "LOG OUT". On the right side, there is a "Message Board" section with a "MESSAGES" header and a list of messages, including "Testing another message on 9/11 September 12, 2023", "SEAP message 2 September 5, 2023", and "SEAP Event 1 - note note note September 5, 2023". At the bottom left, there is a "Terms of use" section with several bullet points. At the bottom right, there is a notification bell icon.

Step 5 - My Documents

1. **DOCUMENTS** - both students and administrators have access to all documents loaded by the student. You can access previously loaded documents on this page also.
2. **LOADING NEW DOCUMENTS** - when you initially register, you are automatically taken to this page. Click on the CHOOSE FILES button, browse via file explorer window to the file you want to upload. Select the file and click OPEN. This closes the popup file explorer window and takes you back to the MY DOCUMENTS page. You can see that the system has identified the file you want to load. Click the UPLOAD IMAGES button. Once uploaded, the page refreshes and shows you file that you have just uploaded.
3. **UPLOAD MULTIPLE FILES AT ONETIME** - While selecting the files you want to upload in the file explorer window, hold down the CTRL key on a PC or Control key on a MAC.



Manage your Documents Here

Alyson Stasek - Documents Error uploading one or more files.

Please view below your application for SEAP. Please use the button below to upload documents and images that are part of this application. You can select more than one file by holding the CTRL (PC) button down or COMMAND (MAC) button down. You can upload PDF, Word Documents, or Images.

3 files

No application files found for user:Document Uploads

File Name:
Color_Logo_Icon_HD_JPG_with_tspt_BG

Step 6 - Applications

Navigation Options:

1. **MY APPLICATIONS** access all previously submitted SEAP applications. Use the VIEW button to see the original application. this cannot be edited by the student, only viewed.
2. Use the **MESSAGE** button to send a message to the SEAP administration about your application.
3. The **MYAPPLICATIONS** window also allows you to filter applications based on approval status and semester/year. Select from the drop-down menu the filter you want to apply, and the page will refresh with the relevant data below.
4. **MESSAGE** button allows you to view messages sent and received by the student concerning his/her applications.

Step 7 - Applications cont.

5. **APPLICATION FORMS**—click here to access forms for NEW applications or scroll down on Student Portal to bottom of page to access forms.
6. **SUBMITTING APPLICATION ONLINE** - Click in each field and complete. Date fields have a calendar options, there are fields which have arrows that have values you can select. ALL fields are required. Use your mouse or finger on touch screens to add your signature to “Sign Name” box.
7. Click on **SUBMIT** button to submit your application for review by SEAP Admin.
8. **DOWNLOAD FORM** - You can download the form, print and complete by hand if you are unable to complete on the website.
9. **SCHOOLS AND COLLEGES** - click here to see list of schools, colleges and universities that are part of the SEAP Program.



[REGISTRATION](#) [Student Portal](#) [Admin Portal](#) [School Portal](#) [Eligibility & What You Get!](#) [Contact SEAP](#)

Hello Alyson
College / University Application

[Home](#) / [College / University Application](#)

ELIGIBILITY CRITERIA

WHAT DO I GET?

DOWNLOAD FORM

After you have submitted your application, please go to the [STUDENT PORTAL](#) and check that the most recent required documents are uploaded into your [MY DOCUMENTS](#). These include your most recent transcripts, and your current voting card showing you are currently registered to vote.

Applications for the Spring / Summer and Fall open on 15 OCT, but the Spring deadline has passed (01 MAR).

MS NATIONAL GUARD STATE EDUCATION ASSISTANCE PROGRAM (SEAP) College

My email address is...

My student ID number is...

Rank:

- Air Guard
- Army Guard
- ROTC Cadet



Step 8 - Message Board, Alerts Icon & Top Menu

The message board is designed for SEAP admin to keep in touch with news about the program and different events that are happening for both students and school administrators. It is accessible on most pages of the website.

On the bottom right side of the screen, you will see a “bell” icon as shown in the above image - this allows you to access your notifications for messages.

At the top of the page, there is a menu which allows you to access REGISTRATION, your portal, eligibility & what you get, and to contact the SEAP department. Use these options as needed.