

Parent Institution Letter

In order for the VA to pay for courses being taken at another institution, The Center for America's Veterans must verify the courses being taken at other institutions are required for the student's degree plan. Please **TYPE IN** the requested information below (handwritten forms will NOT be accepted) and then submit this form to the Center for America's Veterans at 250 Bailey Howell Dr. MSU, MS 39762 or via email: veterans@msstate.edu. Once approved, the student is required to provide completed form to the secondary institution.

Student Information	
Student ID:	
Student's First Name + Middle Initial + Last Name (ex. Jon Q. Doe)	
Phone Number:	
Student Email Address:	
Are you a veteran or dependent?	
VA Chapter Benefit:	
Benefit Percentage:	
Last 4 SSN:	
Veteran's Last 4 SSN (CH 35 only):	
Academic Semester/Academic Year: (ex. Fall2020)	
Degree Program:	
Other Institution's Information	
Name of Institution:	
Student ID (at secondary school):	
VA Certifying Official at Institution:	
Phone Number:	
Email Address:	
Course Name and number at Miss State University	Equivalent Course Name and number at Other Institution

Printed Name of Academic Advisor

Signature of Academic Advisor

Date

NOTE TO CERTIFYING OFFICIAL AT THE CERTIFYING INSTITUTION: The courses listed above will be accepted to satisfy partial fulfillment of graduation requirements for the above degree at Mississippi State University. Please certify the above course(s) through the VA for the semester and year above. Feel free to contact me should you have any questions regarding the transfer of credits for the enrollment.

Printed Name of Certifying Official

Signature of Certifying Official

Date

Note: An official transcript will need to be sent to Miss State University after the completion of the course(s).